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2. Which keyboard shortcut would you use to get the Resize and Skew dialog box ?

Ans.: Ctrl + W keyboard shortcut will be used to get the Resize and Skew dialog box.

3. What is the use of the **Skew** command?

Ans.: The Skew command is used to twists a drawings in the horizontal or vertical direction.

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4. The Keyboard shortcut for the Copy command is

a) Ctrl +X

b) Ctrl + V

c) Ctrl + C

d) None of these

5. Which of the following in **not** an option for setting an image as a desktop background?

a) Full

- b) Tile
- c) Center

d) Fill

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EXERCISES

Answer the following.

Differentiate between the Undo and the Redo commands.

Ans.: Different between the Undo and Redo commands are:-

Undo	Redo
 This command is used to reverse the last action performed. The keyboard shortcut for undo is Ctrl + Z. 	 This command is used to reverse the effect of the undo command. The keyboard shortcut for Redo is Ctrl + Y.

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B True and False

- 1. You cannot set a drawing as a desktop background. (False)
- 2. The **Image** group is a part of the **Home** tab. (True)
- The Resize tool twists the drawing in the horizontal or in the vertical direction. (False)
- The keyboard shortcut for the Paste command is Ctrl +X (False)
- You can use the **Zoom out** option to see a smaller view of an image. (True)

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Choose the correct option

- 1. The **Select** option is available on the
- a) Home tab

b) View tab

c) Paint button menu

- d) None of these
- 2. Which of the following commands belong to the Clipboard group?
- a) Cut

- b) Paste
 - c) Copy

- d) All of these
- 3. The selected part is pasted at _____ corner of the drawing area.
- a) Top-right
- b) Top-left
- c) Bottom-left d) Bottom-right

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Objective Type Questions

- A Fill in the blanks with the correct words.
- 1. The Paste option is available on the Home tab.
- 2. The **Skew** option help you change the angle of the drawing.
- 3. The **Redo** command is used to reverse the effect of the **Undo** command.
- 4. The **Zoom In** allows you to increase the zoom level of a drawing.
- 5. The <u>Flip</u> option is used to get a mirror image of a drawing.

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4. How can we exit the Full Screen view?

Ans.: The step to exit the full screen view are:-

- Click the View tab.
- (ii) In the Display group, click Full screen.

To exit **Full screen** and go back to the **Paint** window, click the drawing.

5. List the options available in the **Rotate** menu.

Ans.: The options available in the Rotate menu are :-

- (1) Rotate right 90° (2) Rotate left 90° (3) Rotate 180°
- (4) Flip vertical (5) Flip horizontal